

CAMP RESERVATION FORM - Advent Christian Conference of Northern California (ACCNC)



631 26th Ave Santa Cruz, CA 95062

831.464.8729

manager@campscruz.org

GROUP INFO

Group Name: _____ Phone: _____

Address: _____ Leader's email: _____

Leader's Name: _____ Leader's Cell Phone: _____

Total Size of Group: _____ Number of Youth: _____ Number of Adults: _____

Arrival Date & Time*: _____ Departure Date & Time*: _____

**Groups hoping to arrive before 3pm or depart after 12 noon need to get permission from manager*

ACCOMMODATIONS

The Boardroom (our main lodge, sleeps 40 total, living room and small kitchen, internal bathrooms, 6 individual rooms)

The Hook (9 bunks, sleeps 18) **Twin Lakes** (2 connectable rooms w/ 3 bunks each, sleeps 12 total)

Capitola (2 separate rooms with 3 bunks each, sleeps 12 total) **Seabright** (6 bunks, sleeps 12)

Steamers Lane (2 smaller family style rooms with a mix of bunks and full or queen beds)

**We reserve the right to assign rooms as needed but will try to accommodate your requests*

Mission Cottage (1 bedroom house with 2nd bed, kitchen and bathroom)

FEES & DEPOSITS

Camper Fees: \$30 per person per night - **\$15** per person for day camper

Approximate number of overnight guests _____ X number of nights _____ X **\$30** = \$ _____

Approximate number of day campers _____ X number of days _____ X **\$15** = \$ _____

Large Kitchen/Dining Room: \$80 per day or **\$200** for a Friday-Sunday weekend camp \$ _____

(Smaller groups of less than 30 might be able to get by with the basic kitchen in The Boardroom)

Mission Cottage: \$100 per night. Number of nights _____ x **\$100** = \$ _____

Mission cottage rental is an extra \$100 per night and requires a separate reservation form and deposit of \$100

Reservation Deposit: NON-refundable. (Required to secure your dates, along with this form.) **\$200** for groups up to 35 or **\$500** for groups 40 and more or any group staying more than 2 nights

(SUBTRACT) \$ _____

APPROXIMATE AMOUNT DUE UPON ARRIVAL: \$ _____

Damage and Key Deposit: \$200 in a separate check, given to camp manager to hold upon arrival **\$200**

GUIDELINES AND CONDITIONS

Reserving Camp Santa Cruz

1. Keep a copy of this form for your records.
2. Send in these 2 pages filled out and signed, along with the non-refundable deposit, to the address on page one.
Make checks payable to “ACCNC” (which stands for Advent Christian Conference of Northern California).
3. Groups must also provide their organization’s proof of insurance before or at arrival (This is sometimes called a “certificate of liability insurance” by insurance companies). Your insurance agent can probably email it directly to us at manager@campsantacruz.org or send it to you.

****** For reservations to be valid we must confirm availability and have the deposit and signed forms in hand! ******

Arrival and Registration

4. The balance of all fees and deposits is due when you arrive. The Damage & Key deposit will be refunded at or after departure once the manager has confirmed the condition and cleanliness of the camp. Please make this a separate check than your deposit or final payment
5. When you arrive, please have the group leader check in at the office.
6. Parking is very limited, and shared with residents and Pleasure Point Community Church. Please only park in the front lot. If there are other spaces needed the manager will try to accommodate any requests.

Conduct at Camp Santa Cruz

7. We exist to serve Christian ministries and ask that guests therefore exercise conduct that reflects Godly values.
8. For the sake of safety and the experience of all guests there is **NO SMOKING ALLOWED** in rooms or on campus.
9. Please keep the camp clean by utilizing trash cans for litter, maintaining cleanliness of bathrooms and dorms throughout your stay.
10. No pets are allowed for guest groups.
11. Please **do not move bunk beds** or furniture.
12. The back portion of camp has full time residents, many with children. For this reason the following noise rules apply:
 - No loud music or activities after 10pm or before 8am.
 - No outside games or activities after 10pm
 - No activities or amplified noise at all after 11pm

Departure from Camp Santa Cruz

13. Before departure, guest groups will clean all used facilities including dorms, kitchen(s), gym, and bathrooms. Trash is to be placed into the dumpster behind the dining hall.
 14. Once all cleaning and packing is completed, the manger will do a walk through with leaders to ensure cleanliness and condition of the camp facility. If everything is acceptable at this point, the damage and key deposit will be returned
- By signing below you contractually agree that you have read the above terms and agree to abide by them.**

Signature of Group Leader

Date
